

Driver Recruitment Agency - Timesheet

NAME _____

W/E Sunday Month Year

--	--	--	--

enquiries@driverrecruitmentagency.co.uk

Tel: 01484 666136

Fax: 01484 665105

Time Sheets must reach this office **SIGNED** by the client by 9.00am Monday for work performed the previous week. Failure to do this may result in late payment of wages

								Expenses		RT(WT)R		Client/Company Information	
Day	Time Start	Breaks		Time Finish	Type of Work Reg No.	Tacho		Expense		P.O.A	Total DRA Hours	Client/Company	Print Name
		From	To			£	P	Client Signature	Non DRA Hours		Signature		
Mon													
Tues													
Wed													
Thurs													
Fri													
Sat													
Sun													

Declaration - *This is a legal requirement*

I understand I am obliged to provide all working time regardless of whether I work for DRA or another employer. I confirm that the information set out in this time sheet is accurate.

I understand that falsification of the information contained in this time sheet may result in prosecution under the Road Transport Working Time Regulations 2005 and/or the termination of my engagement with DRA. I also understand that if I have provided services or been asked to provide services to a client, other than as recorded on this or any other DRA timesheet, I agree to inform DRA at the earliest opportunity and, in any event, no later than when I submit this time sheet

Please sign every week.

Driver/Operative Signature: _____

Date: _____